

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.


Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	James Hirst	Telephone number: 0113 3787458	
Subject²:	Approval to Tender – Yorkshire Highway Alliance Road Markings Contract 2022-2024		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p style="margin-left: 40px;">a) The Chief Officer (Highways & Transportation) approved the recommendation to tender the Yorkshire Highway Alliance Road Markings Contract 2022-2024 for a 2-year period with the option to extend for a further 2 years with an estimated value of £1million per annum.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) The contract needs to be tendered in order to maintain continuity on the ability to install road markings for Service Delivery as the existing arrangement expires on 27th November 2022</p>		
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision The proposal to invite tenders for a new contract is judged to be value for money and is an effective use of council resources.</p>		
Affected wards:	N/A		
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>Councillor Helen Hayden, 26.09.2022</p>		
	Ward Councillors N/A		
	Chief Digital and Information Officer ⁵ N/A		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	Chief Asset Management and Regeneration Officer ⁶ N/A	
	Others N/A	
Implementation	Officer accountable, and proposed timescales for implementation James Hirst and Highways Procurement. The current contract expires on 27th November 2022.	
List of Forthcoming Key Decisions⁷	Date Added to List:- 15/08/2022	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Gary Bartlett, Chief Officer Highways and Transportation	
	Signature 	Date 26.09.2022

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.